

Warehouse Renovation Readiness Checklist

Use this checklist to determine if your facility is ready for renovation and to prepare for a smooth, efficient project.

■ Assess Your Current Facility

- Are you running out of space?
- Are workflow inefficiencies costing time or money?
- Do you have outdated lighting, HVAC, or safety issues?
- Is your facility aligned with current business goals?

■ Clarify Your Goals

- Expansion of usable space
- Workflow reconfiguration
- Energy efficiency upgrades
- Code compliance and safety improvements
- Improving tenant appeal or property value

■ Establish Your Budget and Timeline

- Have you defined a clear budget range?
- Have you considered phased renovations to reduce downtime?
- Is there a critical completion date tied to business goals?

■ Gather Key Documentation

- Building blueprints or existing layout plans
- Recent facility inspection reports
- Utility bills for energy analysis
- Current property survey if available

■ Engage Stakeholders Early

- Notify operations teams about potential changes
- Gather input from warehouse managers on workflow pain points
- Align renovation plans with company growth objectives

■ Consult with Experts

- Contact your warehouse renovation contractor to review goals and feasibility

- Schedule a site walkthrough to discuss phasing and operational impact
- Request a preliminary budget and timeline plan

■ Plan for Operations During Renovation

- Identify critical areas requiring continuous operation
- Discuss safety planning during renovation
- Explore options for temporary adjustments to workflow if needed

■ Review Permitting Requirements

- Ensure local zoning and permitting align with planned upgrades
- Allow time for permit applications and approvals in your timeline

■ Set a Clear Communication Plan

- Establish regular update meetings with your contractor
- Designate internal contacts for renovation coordination

Ready to Begin?

Broad Reach Construction can guide you through each step of your warehouse renovation in Charlotte, Raleigh, Wilkesboro, Winston-Salem, Asheville, and across North Carolina, ensuring minimal disruption and maximum return on your investment.

[Contact us today to schedule your warehouse renovation readiness consultation.]